



537 Northern Heights Blvd.
Klamath Falls, OR 97601

541.884.3714
fax: 541.884.0592
smithbates.com

APPLICATION FOR EMPLOYMENT

PERSONAL

Name _____ Social Security No. _____
Please Print Last First Middle Initial

Home Phone (_____) _____ - _____ Message Phone (_____) _____ - _____ E-mail _____

Current Address _____

City, State, Zip _____

If less than 5 years, list previous address _____

City, State, Zip _____

Position Desired: _____ FULL TIME PART TIME SUMMER

Date Available: _____ Shifts you can work: DAY SWING GRAVEYARD

Do you have restrictions that would prevent you from working overtime? YES NO Reason: _____

Have you the legal right to work in the U.S.? YES NO
 Are you at least 18 years of age? YES NO
 Hire is subject to verification that applicant is at least 18 years old and is eligible to work in the United States.

Have you, since the age of 18 or within the last 7 years (whichever is most recent) been convicted of a felony? YES NO

If yes, describe briefly: _____
 NOTE: A conviction record will not necessarily bar you from employment.

I have previously: Applied for employment with SmithBates
 Been employed in the printing industry
 Names of friends or relatives at this company: _____

Position: _____ Date: _____

Location: _____

EDUCATION	Name	City	State	No. Years	Major/ Subject	Degree/Diploma (If degree, identify type)
High School						
College						
College						
Graduate School						
Business, Trade or Other						

Are you presently enrolled as a student? YES NO
 When? _____ Do you expect to be? YES NO
 Where? _____

SKILLS Please list any other special training, skills and experience which will help you with our company. Important: List all factory and/or office equipment, computer equipment and software you can operate:

TYPING _____

WPM _____

SHORTHAND Are you taking any vocational or technical courses at present? YES NO

WPM _____ If yes, what and where? _____

